Office of Environmental Health and Safety
333 South Beaudry Avenue
Los Angeles, CA 90017
Phone: (213) 241-3199
Fax: (213) 241-6816

Hazardous Materials/Waste Pick-up Request

- All fields are required.
- Check with other staff members to ensure chemicals may not still be used.
- List all items.
- Store all chemicals in a secure accessible area. Keep incompatibles separate. Materials should be ready to go.
- Complete form and mail/fax to OEHS. Specify number of pages at bottom right of request.
- If confirmation of request is not received within 5 working days, please contact OEHS at (213) 241-3199.

Facility Information

School/Site: _____ Location Code: Date:

Address: _____ Phone No.: _____

City, Zip: _____ Fax No.: _____

Contact Name: _____ Storage Building: _____

Contact Title: _____ Storage Room: _____

Employee # (CSC's[1] Only): Time Spent[2] (CSC's Only): _____

Material/Waste Name	Amount (ea.) Lb., oz., gal.	Container Type	Container Condition (Good, Fair, Poor)	Liquid/Solid (L or S)
Number of Replacement Containers Needed:				

[1]Chemical Safety Coordinator
[2]Time spent includes: Segregating chemicals for removal: separating incompatibles; preparing chemicals for disposal; itemizing all waste for disposal.

To be completed by OEHS

CONTRACTOR:	DATE LAB PACKED:
DATE REQUESTED:	DATE OF PICK-UP:

Hazardous Materials/Waste Pick-up Request
cont'd

Material/Waste Name	Amount (ea.) Lb., oz., gal.	Container Type	Container Condition (Good, Fair, Poor)	Liquid/Solid (L or S)